

# Johnson County Democratic Party Nominating Convention Booklet

Johnson County Fairgrounds

3109 Old Hwy 218 S, Iowa City, IA 52246

commencing at 6:00 P.M., on Tuesday, May 11, 2021.

Official Registration will begin at **5:30 P.M**. and will close at **6:15 P.M**.

## <u>Please PRINT and BRING THIS BOOKLET WITH YOU TO THE</u> <u>CONVENTION, OR SAVE TO YOUR PHONE OR TABLET.</u>

If you are having trouble printing the booklet, please call or text 319-359-3175 .

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# CONVENTION CALL TO JOHNSON COUNTY

#### **DEMOCRATIC CONVENTION**

Johnson County Fairgrounds

3109 Old Hwy 218 S, Iowa City, IA 52246

commencing at 6:00 P.M., on Tuesday, May 11, 2021. Official Registration will begin at 5:30 P.M. and will close at 6:15 P.M.

**The convention will convene at 6 p.m**., for the sole purpose of selecting the Democratic nominee for County Supervisor for the Special Election on June 8.

#### **Proportional Representation**

All conventions of the Iowa Democratic Party shall assure that they include women, men, various age groups, and economic groups in reasonable relationship to the proportions to which these groups are found in the community they represent.

#### Donations

Donations are always appreciated from any Democrat at any time. We will have a "Pass the Hat" at the Convention, or you may always donate online at <u>JC DEMS Donate</u>

However, <u>no delegate's right to participate and vote shall be denied for</u> <u>inability to donate.</u>

# **Arrangements Report and General Information**

The Arrangements Committee would like to thank everyone for their assistance with setup and cleanup of the Convention. We would like to maintain a positive relationship with the Fairgrounds, so we ask that you be courteous and help clean up after yourself and others.

# Entrance and Parking:

The main entrance to the event will be on the South side of the building. Parking is located on the South side of Building C, in the grassy area, with plenty of accessible parking spaces. Please be considerate to those less abled, by parking on the grassy areas and further away. Additionally, there is very limited paved parking on the North side of Building C. Please reserve that area for those less abled. A volunteer will be available to guide those needing assistance to the other side of the building for registration.

If you require assistance with parking or entering the building, please call, text, or email

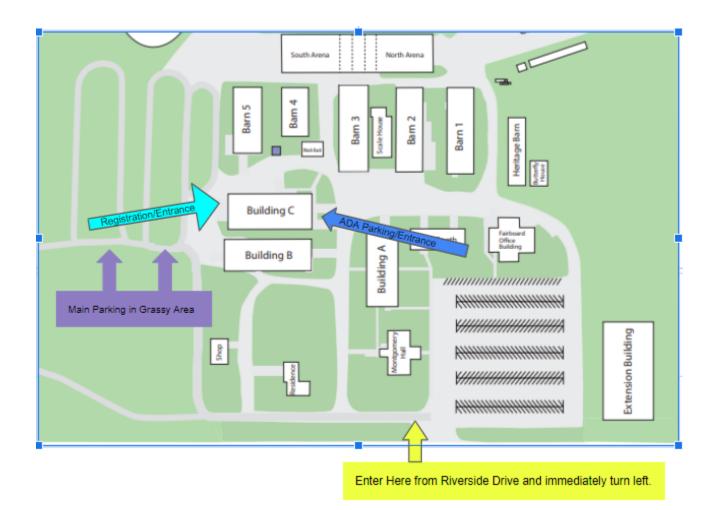
Leah Jesse, Arrangements Chair

319-359-7175

leahjessedem@gmail.com

# Press Advisory:

Press is asked to check in at the same area as the delegate check in. There will be a small designated press area, but no riser will be provided.



# Seating/Setup:

- 1. Pandemic appropriate face masks shall be worn at all times in the convention facility/venue/marked area and shall cover BOTH mouth AND nose.
- 2. To the extent possible by the size of the venue, participants should maintain six (6) feet of separation between themselves and any person who is not in their household or expanded bubble. Groups or "pods" who share a bubble may sit closer to each other, but should keep their masks on at all times for the safety of others.
- 3. Occasionally business of the convention may require handing a ballot to another attendee or some other reason for closer proximity. Please limit the duration of such proximity.

Building C is a wide open building with ample ventilation, including large garage doors that will remain open during the convention. Chairs will be pre-arranged at a minimum of six feet apart. If you are not comfortable being inside, seating will be available outside the convention. Folding chairs will be available, but you may also bring your own lawn chair for more comfortable seating outside. We will have additional speakers set up, so that you can participate and hear the business of the convention.



We recommend you bring a sweater or jacket, as even inside the building, it may become a bit chilly with the extra ventilation.

If you are not a seated delegate, we ask that you remain outside as much as possible.

#### <u>Food</u>:

**Food will not be permitted in the building.** If you need to eat before or during the convention, please try to do this outside and maintain the recommended social distance.

You may bring your own water or beverage, but please be sure to limit how much you remove your mask to drink, and kindly dispose of any disposable packaging. Signs and Tables:

Sign Limitations:

-Signs outside the building will be limited to official Convention signs. -Signs may be held and distributed, but not posted on walls inside Table/flyer limitations for Candidates:

> We will not have tabling at this special convention. Flyers may be distributed outside the building.

Please ensure that flyers and signs are cleaned up after the convention adjourns.

# Accessibility:

Building Room C is fully ADA compliant. Very limited handicap parking is available to the North side of building C.

All bathrooms are fully accessible and ADA compliant.

# Smoking:

Smoking is permitted outside at the fairgrounds. However, if you choose to smoke or vape, please be courteous and do so far away from the other attendees at the Convention.

# Accommodations:

If an attendee requires accommodations, please contact Leah Jesse, Arrangements Chair, <u>leahjessedem@gmail.com</u>, or call 319-359-7175, no later than 24 hours prior to the convention. Please use the attached form (Appendix), and we will do our best to provide the requested assistance. **2020 Arrangements Committee Members** 

Leah Jesse, Chair Rosanne Cook Janna Lawrence

Advisors: Gerene Denning and Emily Silliman

We would like to thank our volunteers who gave their time to help with setup and cleanup. Without their assistance, along with the assistance of our committee members, this convention would not be possible.

#### **Special Thanks to:**

Steve Cook Sound https://www.facebook.com/stevecooksound

# Johnson County Agricultural Association

Michael Leick, Fairgrounds Coordinator

#### **CREDENTIALS COMMITTEE REPORT**

#### **2021 JOHNSON COUNTY DEMOCRATIC NOMINATING CONVENTION**

- The registration period for both delegates and alternates is from <u>one</u> <u>half hour before</u> the start of the convention until <u>15 minutes after</u> the scheduled start of the convention. All delegates and alternates must register during this time period.
- 2. Delegates who are unable to attend the convention may arrange for a replacement by selecting an alternate that was elected at the precinct caucus and certified by the Credentials Committee. First consideration should be given to alternates from the same precinct as the delegate they are replacing. A delegate assignment form may be obtained by contacting the Credentials Committee at <u>tlarkin123@gmail.com</u> at least 24 hours prior to the Convention. This form must be completed and signed by both the delegate and the alternate. The alternate must present this signed delegate assignment form to the Credentials Committee before being allowed to register at the convention as a delegate.

Following the delegate registration period, the Credentials
Committee will seat alternates in unfilled delegate seats in the same
order in which they registered at the convention (first registered, first seated).

**4.** The seating of alternates selected using the method described in Step 3 of this report will commence immediately following the registration period described in Step 1 of this report.

# **DELEGATE REGISTRATION PROCEDURE**

1. Registration will begin <u>one half hour before</u> the scheduled start of the convention and continue until <u>15 minutes after</u> the scheduled start of the convention.

2. Delegates may go to any open Credentials station. The delegate will be assigned a Delegate Number and receive their Credentials packet.

3. The Credentials packet will contain a delegate name badge, ballots, and a blank index card.

#### **ALTERNATE REGISTRATION PROCEDURE**

1. Alternate registration will begin <u>one half hour before</u> the scheduled start of the convention and continue until <u>15 minutes after</u> the scheduled start of the convention.

 One registration table will be marked as alternate registration.
Alternates should proceed to this table when directed by a Credentials Committee Member.

3. Following verification alternates will be allowed to sign the Official Alternate List. The is the order in which alternates will be seated in open Delegate seats.

4. Upon the completion of delegate registration, the Credentials Committee Chair will inform the convention that alternates are now being seated in open delegate seats. <u>To be considered for seating as delegate</u>, <u>alternates must return to the registration area at this time</u>.

5. A Credentials Committee Member will direct each alternate seated as a delegate to the correct registration table to receive their credentials.

#### Johnson County Democrats 2021 Nominating Convention

#### **Rules and Nominations Committee Report**

The Rules and Nominations Committee offers the following rules, and nominations of officers, for the 2021 Johnson County Democrats Nominating Convention.

Respectfully submitted,

Shawn Harmsen, Interim Chair

And the members of the rules and nominations committee:

Jennifer Patel, Ashley Kuse, Thomas Pak, David Maffo, David Yoder, Rachel Jepsen, John Jepsen, Shawn Harmsen, Chris Taylor, Trevor Templeman, Mike Jesse

# The Rules and Nominations Committee nominates the following people as officers for the 2021 Johnson County Democrats Nominating Convention:

Chair – Ed Cranston Parliamentarian(s) – Tom Larkin Secretary – Tony Andrys Timekeeper – Emily Silliman Sergeant(s)-at-Arms – Brad Kunkel Order of Business

- 1. Call to order
- 2. Pledge and National Anthem
- 3. Announcements
- 4. Speakers
- 5. Adopt the Credentials Committee Report
- 6. Adopt the Rules Committee Report
- 7. Elect Convention Officers
- Nomination of Candidates to become the Johnson County Democrats nominee for Johnson County Board of Supervisors Special Election (1-minute limit per nomination)
- 9. Candidate Speeches (3-minute limit per candidate).
- 10. Question and Answer Session (Written question read by convention chair.1-minute limit on responses per candidate)
- 11. Election of the Johnson County Democratic Party nominee for County Board of Supervisors
- 12. Ratification of the Election
- 13. Adjournment

To be nominated for the election of the Party nominee for Johnson County Board of Supervisors, a form will be available at the Rules and Nominations Committee Table. Nominations will be accepted from the floor; however, the form must be filled out. This form will ensure that your name appears on the ballot for your election and aid in ballot preparation.

# Johnson County Democratic Nominating Convention Report of Rules and Nominations Committee 2021

# (NOTE: SPECIAL PRECAUTIONS REGARDING COVID-19 SAFETY ARE INCLUDED BELOW IN ARTICLE XIII)

# **Article I. Opening Activities**

- The Convention shall be called to order no later than fifteen (15) minutes after the time announced in the official call. If the Chair(s) does not call the Convention to order within this time limit, any delegate may call the Convention to order.
- 2. An official Timekeeper shall be appointed by the Chair(s), prior to the introduction of the first speaker, to assist the Chair(s) in enforcing the time limits on speakers. Time limits shall be strictly enforced. Any delegate may call upon the Chair(s) to enforce the time limit.
- 3. The Johnson County Democratic Party Chair, with help from any persons they select, shall update the Convention on ongoing efforts to build the party and help Democratic candidates in Iowa be successful.
- 4. Elected Democratic officials within Johnson County shall be introduced and allowed to address the Convention for no more than four (4) minutes. Reports to focus on updates from their official capacities and not additional speeches on behalf of those seeking the party nomination to run for county board.

#### Article II. Committee Reports

- 1. Credentials Committee: In the event of a delegate challenge, the Committee on Credentials shall include in its report the name of the delegate or alternate who it believes is entitled to participate in the Convention. The Committee on Credentials shall report on each challenge in the alphanumeric order by the precinct in which the challenged delegates or alternates reside.
- 2. Rules and Nominations Committee: The nomination process shall be in accordance with the approved procedures by the Iowa Democratic Party Constitution and Bylaws and the supplementary recommendations of the Rules and Nominations Committee as adopted by the Convention. Business or reports from the Rules and Nominations Committee shall have preference over other items of business.
- 3. Platform Committee: There is no platform report because the sole purpose of the Nominating Convention is to nominate the party candidate for the special election of Johnson County Board of Supervisors.
- 4. Minority reports of a committee shall not be considered by the Convention unless adopted by at least ten percent (10%) of the members of that committee present and voting at a committee meeting. The minority shall provide the Convention Chair(s) with a written copy of their report, signed by the members of the minority, before or concurrent with the report of the committee to the convention.

#### Article III. Registration

- 1. The registration period for both delegates and alternates is from one-half hour before the start of the convention until 15 minutes after the scheduled start of the convention. All delegates and alternates must register during this time period.
- 2. Delegates who are unable to attend the convention may arrange for a replacement by selecting an alternate that was elected at the precinct caucus and certified by the Credentials Committee following the 2020 caucus. A Delegate Assignment form can be obtained by emailing Credentials Committee Chair Tom Larkin at <u>tlarkin123@gmail.com</u> at least 24 hours before the start of the special convention. Both the Delegate and Alternate must sign this form. The Alternate must bring this signed form with them to register at the convention.
- 3. Following the delegate registration period, the Credentials Committee shall seat alternates in unfilled delegate seats in the same order in which they registered at the convention (first registered, first seated).
- 4. Delegate registration procedure:
- a. Registration will begin one-half hour before the scheduled start of the convention and continue until 15 minutes after the scheduled start of the convention.
- b. The delegate will be assigned a delegate number and receive their credentials packet.
- c. The credentials packet shall contain a delegate name badge and one sheet with 10 railroad ballots (perforated tabs which can be torn off one at a time if multiple rounds of balloting are required).

- 4. Alternate registration procedure:
- a. Alternate registration will begin one-half hour before the scheduled start of the convention and continue until 15 minutes after the scheduled start of the convention.
- b. One registration table shall be marked as alternate registration. Alternates should proceed to this table when directed by a credentials committee member.
- c. Following verification alternates will be allowed to sign the official alternate list in the order in which they arrived. This is the order in which alternates will be seated in open delegate seats.
- d. Upon the completion of delegate registration, the credentials committee chair shall inform the convention that alternates will now be seated in open delegate seats. To be considered for seating as a delegate, alternates must return to the registration area at this time.
- e. A credentials committee member shall direct each alternate seated as a delegate to the correct registration table to receive their credentials.

# Article IV. Special Orders of Business

 It shall be in order at any time for the Committee on Rules and Nominations to report to the Convention a resolution providing a Special Order of Business for the consideration of any matter for which provision is not made by these rules.

#### Article V. Powers and Duties of the Chair(s)

- 1. It shall be the responsibility of the Chair(s) to conduct and expedite the business of the Convention and to preserve order and decorum in its proceedings.
- 2. The Chair(s) may:
- a. Appoint additional officers, to assist in conducting the

business of the Convention, giving reasonable consideration to affirmative action and minority representation;

- b. Appoint any seated delegate to temporarily perform the duties of the Chair(s);
- c. Control the timing, agenda, and debate of the convention;
- d. Take such lawful action as may be necessary and appropriate to preserve order throughout the Convention hall.
- e. Enforce COVID precautions, including expelling members from the convention if they fail to meet the convention COVID guidelines after being given an opportunity to comply, or if behavior creates obvious risk to safe and secure participation by other members of the convention.

# Article VI. Voting

Except as otherwise required, voting shall be by voice vote and, in case of doubt, a standing division of the house, or ballot vote. If there is doubt from a vote by standing division, it shall be resolved by a recorded ballot with an explicit count. It shall be out of order to ask for a voting method in any other manner than prescribed by these rules.

- 1. Voice vote: with the Convention Chair(s) ruling on which side prevails, or indicating doubt, as the case may be.
- 2. Division of the house: without explicit count. The Convention Chair(s) and up to two Convention Chair-appointed assistants shall independently indicate their estimates of which side prevails, or does not, as the case may be. The Convention Chair(s) shall rule that a given view of the vote prevails if two out of the three are agreed on that view.
- 3. A recorded ballot with explicit count: Delegates will cast a ballot as

directed by the Rules and Nominations Committee Chair or their designee. Each vote cast shall be counted, either by hand or electronically, by the Rules and Nominations Committee.

- 4. Voting Assistants shall be made available for those delegates who are unable to use the provided ballots or electronic voting device or who are unable to indicate their preference using the method provided during a division of the house vote.
- 5. It shall be out of order to call for a recorded ballot with explicit count until after the ruling of the Convention Chair(s) on a division of the house vote.
- 6. No secret, proxy, or absentee voting is permitted. (IDP Constitution XII.2 and XII.3)
- 7. During the vote for the Johnson County Democrats nominee for the supervisor race, if there is more than one candidate under consideration voting will proceed directly to a recorded ballot with an explicit count without a requirement to satisfy earlier voting steps.

# Article VII. Appeals

- The Chair(s) shall decide all questions of order, subject to an appeal by any seated delegate. Appeals may be debated for no more than two (2) minutes, to be equally divided between the delegate appealing and a delegate in favor of sustaining the ruling of the Chair(s). Before the question is put on any appeal, the Chair(s) shall be entitled to briefly state the reasons for its ruling. Upon completion of debate, the convention shall decide by majority vote of the delegates present and voting whether to sustain or overrule the decision of the Chair(s).
- 2. An appeal shall not be in order:
- a. During another appeal;

- b. To challenge decisions of recognition;
- c. During a ballot; or

d. On a question on which an appeal has been

denied.

#### **Article VIII. Motion to Suspend the Rules**

- 1. The Chair(s) may entertain a motion to suspend the rules for a stated purpose. If seconded, debate shall be allowed for no more than two (2) minutes, to be equally divided between those in favor and those opposed, with no more than one (1) minute allowed per speaker.
- 2. The Chair shall recognize the Rule and Nominations Committee chair, or their designees, before any debate or vote to present a recommendation to the convention on the motion.
- 3. Passage of a motion to suspend the rules shall require an affirmative standing vote of two-thirds (2/3) of the seated delegates present.

# Article IX. Motions

- 1. Any delegate may offer a non-procedural motion or resolution to the Convention if it is legible, signed by at least five (5) delegates, and submitted to the Chair(s) before motion introduction.
- 2. Amendments to motions and resolutions may be offered from the floor by any delegate. Amendments may be offered orally but shall be subsequently submitted to the Chair(s) in writing prior to voting on said amendment.
- 3. No motion, resolution, or amendment thereto shall be considered by the Convention until seconded from the floor.
- 4. No motion, resolution, or amendment thereto shall be considered by the Convention if inconsistent with, or repugnant

to, a motion or resolution previously adopted, unless the prior motion or resolution has been either rescinded or reconsidered and rejected.

- 5. A motion to recess shall be in order at any time, except when the question has been called or during a vote in progress and shall be decided without debate. The Chair(s) shall not entertain a motion to recess when it closely follows another such motion if, in the opinion of the Chair(s), the motion is dilatory.
- 6. A motion to recess shall be for a period of no more than fifteen minutes.
- A motion to adjourn shall not be in order until the convention has completed all duties imposed by law or by the rules of the Iowa Democratic Party.

# Article X. Debate

- Initial debate on any question, except as otherwise provided by these rules, shall be limited to eight (8) minutes, with proponents and opponents alternating in speeches that shall not exceed two (2) minutes each.
- At the end of the initial debate time, the Convention may extend, by a majority vote of the seated delegates, the debate for a period not to exceed six (6) additional minutes.
- 3. Debate may be closed before the expiration of the allotted time with the approval of two thirds (2/3) majority of the delegates present.
- 4. A motion to suspend the rules, or to appeal the decision of the Chair(s), for the purpose of extending debate shall not be in order.
- 5. On motions relating to debate time, the ruling of the Chair(s) shall be final.

# Article XI. Rules Governing Selection of Nominee

- 1. To be nominated for the election of the Party nominee for Johnson County Board of Supervisors, a form will be available at the Rules and Nominations Committee Table. Nominations will be accepted from the floor; however, the form must be filled out prior to balloting. This form will ensure that your name appears on the ballot for your election and aid in ballot preparation.
- 2. Each nominee will be given an opportunity to decline.
- 3. Each candidate or their designee will be allowed up to three (3) minutes to address the convention.
- 4. Following candidate speeches, there will be a time for question and answer. Index cards for written questions will be included in the delegate packets, and there will be opportunities to drop the questions into a receptacle. The convention chair or chair designee will sort questions and select questions. Questions shall be able to be directed toward all candidates.
- 5. Each candidate will have one (1) minute to respond to each question.
- 6. The question and answer session will last for ten (10) minutes, with any necessary additional minutes only which would allow all candidates to answer a question asked before the end of the original ten (10) minutes.
- 7. The candidates shall be listed by last name and numbered and displayed as appropriate for the convention venue.
- Each delegate shall vote, using the designated method, as directed by the Chair of the Rules and Nominations Committee or their designee.
- 9. To be selected as the Johnson County Democratic Party nominee to fill the vacancy on the Johnson County Board of Supervisors, a

candidate must receive support from at least a majority of the delegates present and voting.

10. If no candidate receives a majority of the votes cast, the lowest vote-getter will be removed from contention and another vote taken. This will continue until one candidate receives a majority of the votes cast. If more than one candidate ties for the lowest vote all of these candidates will be removed from contention

# Article XI. Quorum

- 1. The Chair(s) of the credentials committee shall announce that a quorum exists for the purpose of conducting business when at least fifteen (15) percent of the elected delegates have been seated.
- 2. No motion or point of order questioning a quorum shall be in order following the final credentials report.

# Article XII. Rules of Order

- 1. These rules shall be interpreted so as to be consistent with the Charter of the Democratic Party of the United States, the Constitution of the Iowa Democratic Party, the approved Delegate Selection Procedure, the report of the County Rules and Nominations Committee, and applicable state and federal laws.
- Any point of order not covered by these rules shall be determined by reference to the most recent edition of Robert's Rules of Order Newly Revised.

# **Article XIII. COVID-19 Precautions and Guidelines**

- 1. Pandemic appropriate face masks *shall* be worn at all times in the convention facility/venue/marked area and shall cover BOTH mouth AND nose.
- 2. To the extent possible by the size of the venue, participants should maintain six (6) feet of separation between themselves and any person who is not in their household or expanded bubble. Groups or "pods" who share a bubble may sit closer to each other, but should keep their masks on at all times for the safety of others.
- 3. Occasionally business of the convention may require handing a ballot to another attendee or some other reason for closer proximity. Please limit the duration of such proximity.
- 4. Anyone violating these rules may get a warning from the Chair, the Sergeant-at-Arms, or their designee(s). The participant will be given an opportunity to correct the problem.
- 5. If a person refuses to comply with these guidelines, needs repeated warnings, or is engaging in other blatantly risky pandemic behavior not specifically outlined in these rules, they may be expelled by the Chair, with the loss of their voting privileges for any remaining items. This seat will not be refilled at this time unless required for a quorum.

#### Acknowledgements

Thanks to all of the Democrats who were elected delegates and alternates for being the grassroots activists who make our county party such a success.

A special thank you to the committee co-chairs and the committee members for donating their time and their efforts to the planning and holding of this Special convention.

2021 will be an important year and the leadership of the JC Dems looks forward to working with you all to elect Democrats who will strive to achieve progressive goals and who will uphold the ideals that make the Democratic Party strong.

#### **REQUEST FOR ACCOMMODATION FORM**

Iowa Democrats strive to make all of our events and meetings accessible to all who wish to attend. Reasonable requests will be fulfilled as outlined in the Americans with Disabilities Act, as amended.

To provide necessary accommodations please complete the form below and send to: Leah Jesse, Arrangements Chair leahjessedem@gmail.com,

Call or Text 319-359-7175

Name:		
Address:		
City:	ZIP Code:	
Phone:		
E-Mail:		
Requested Accommodation(s):		

# **Robert's Rules of Order Summary**

Robert's Rules of Order Motions Chart Based on Robert's Rules of Order Newly Revised (10th Edition)

Part 1, Main Motions. These motions are listed in order of precedence. A motion can be introduced if it is higher on the chart than the pending motion. § indicates the section from Robert's Rules.

	PURPOSE:	YOU	INTE	2ND	DEBATE	AMEND?	VOTE?
		SAY:	RRUP T?	?	?		
§2 1	Close meeting	I move to adjourn	No	Yes	No	No	Majority
§2 0	Take break	I move to recess for	No	Yes	No	Yes	Majority
§1 9	Register complaint	l rise to a questio n of privilege	Yes	No	No	No	None
§1 8	Make follow agenda	I call for the orders of the day	Yes	No	No	No	None
§1 7	Lay aside temporarily	I move to lay the question on the table	No	Yes	No	No	Majority
§1 6	Close debate	I move the	No	Yes	No	No	2/3

		previous question					
§1 5	Limit or extend debate	I move that deba te be limited to 	No	Yes	No	Yes	2/3
§1 4	Postpone to a certain time	I move to postpone the motion to 	No	Yes	Yes	Yes	Majority
§1 3	Refer to committee	I move to refer the motion to	No	Yes	Yes	Yes	Majority
§1 2	Modify wording of motion	I move to amend the motion by	No	Yes	Yes	Yes	Majority
§1 1	Kill main motion	I move that the motion be postpone d indefinitel y	No	Yes	Yes	No	Majority

§1 0	Bring business before assembly (a	I move that [or "to"]	No	Yes	Yes	Yes	Majority
	main motion)	]					

# Robert's Rules of Order Summary (Cont.)

§	PURPOSE:	YOU SAY:	INT ER RU PT ?	2 N D ?	DEBATE ?	AMEND ?	VOTE?
§2 3	Enforce rules	Point of Order	Yes	N o	No	No	None
§2 4	Submit matter to assembly	I appeal from the decision of the chair	Yes	Y e s	Varies	No	Majority
§2 5	Suspend rules	I move to suspend the rules	No	Y e s	No	No	2/3
§2 6	Avoid main motion altogether	I object to the consideration of the question	Yes	N o	No	No	2/3
§2 7	Divide motion	I move to divide the question	No	Y e s	No	Yes	Majority
§2 9	Demand a rising vote	I move for a rising vote	Yes	N 0	No	No	None

§3 3		Parliamentary inquiry		Yes	N o	No	No	None
§3	Request for	Point of		Yes	N	No	No	None
3	information	information			0			
	rt 2, Motions	•				•		
No	o order of prece	edence. Inti	roduce	e only	/ W	hen nothi	ng else is	pending.
§	PURPOSE:	YOU SAY:	INTE RRU PT?	2N D?	D	EBATE?	AMEND ?	VOTE?
§3 4	Take matter from table	I move to take from the table 	No	Yes		No	No	Majority
§3 5	Cancel previous action	I move to rescind	No	Yes		Yes	Yes	2/3 or Majority with notice
§3 7	Reconsider motion	I move to reconsider 	No	Yes		Varies	No	Majority